



Lee County Claims Committee Minutes

Lee County, Illinois

Aug 10, 2022 at 9:00 AM CDT

Old Lee County Courthouse, Third Floor Chairman's Conference Room

112 E 2nd St, Dixon, IL 61021

I. Call to Order

Meeting was called to order at 9:00 a.m., by Chair Marilyn Shippert.

II. Committee Member Roll Call: Chair Marilyn Shippert, Members Dave Bally, Mike Zeman; Alternate Members: Bill Palen and Tom Kitson

Marilyn Shippert and Mike Zeman attended in person. Dave Bally was absent. Alternate members were not in attendance.

III. Meeting Attendees and Visitors

Becky Brenner (Board Secretary).

IV. Approval of the Minutes from the Previous Meeting (July 20, 2022)

The minutes from the July 20, 2022, Lee County Claims Committee were approved as presented.

V. Review and Approval of Bi-Weekly Claims

Marilyn Shippert logged into miViewPoint and initiated the review of 94 claims in the queue. One claim was rejected because the invoice total did not match the amount charged to the department's credit card. The committee forwarded all other claim invoices to the full County Board for ratification.

VI. Old Business

A. Review of Claims Procedures

No changes were discussed regarding the current review of claims procedures.

VII. New Business

There were no items under new business.

VIII. Executive Session

There was no request for executive session.

IX. Adjournment

Motion to adjourn at 10:33 a.m. **Moved** by Mike Zeman. **Second** by Marilyn Shippert. Motion passed unanimously by voice vote.

The next scheduled meeting of the Lee County County Claims Committee is
Wednesday, August 24, 2022.